



MP POWER MANAGEMENT COMPANY LIMITED

C.I.N.: U40109MP2006SGC018637 (MP GOVT. UNDERTAKING)
Regd. Office : Shakti Bhawan, Rampur, Jabalpur (M.P.) 482008
Tel.: 0761-2661111, 2660500, Fax : 0761-2661696
Website: www.mppmcl.com

No. CGM (Regulatory)/Vehicle/ 105

Jabalpur, dated: 03/06/25

To,

Notice Board, MPPMCL,
As per list enclosed.

C.G.M. (IT) MPPMCL, JBP.

Letter R. No. 326

Date 06/06/2025

Sub: Enquiry for hiring of one number vehicle for official use of CGM (Regulatory-SPC), MPPMCL, Jabalpur

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Dear Sir,

Sealed quotation are invited for hiring of one No. Maruti Vitara vehicle for official use of CGM (Regulatory-SPC) MPPMCL Shakti Bhawan, Jabalpur.

Vehicle requirement: -

Type of Vehicle	Year of manufacture	Minimum monthly Run in KM	Last date & Time of Submission	Date & Times of Opening
One No. Maruti Vitara	Preferably new but in other case not before May 2023	2000 KM	20.06.2025 15:00 Hrs.	20.06.2025 03.30 PM

The hiring charges offered for hiring shall include, all the expenses to be incurred towards running the vehicle i.e. fuel, lubricant, wages of the driver, repairing and maintenance, taxes, insurance charges etc. The vehicle should be registered as commercial vehicle and the driver must possess a valid commercial vehicle driving License.

Terms and conditions:-

1. The bidder has to submit EMD of Rs. 10,500/- in the form of DD/Bankers Cheque drawn in favour of MPPMCL, Jabalpur with the offer. The offer will not be considered without EMD.
2. The model of the vehicle should not be prior to May, 2023, preference will be given to latest model, or new vehicle.
3. The vehicle shall be made available to the vehicle in-charge of the order placing authority as per schedule prescribed by him within a week of placing order.
4. The vehicle shall be registered having valid taxi registration or bidder shall seek taxi permit during the contract period to operate within State of Madhya Pradesh and outside the state also.
5. All the taxes such as Road tax, fast tag, Insurance, PUC charges, EPF of the driver and any other levies/taxes required to be paid to the Government will be paid by the contractor who shall be responsible to make timely payments of all statutory levies/duties. The vehicle shall always be kept in good running conditions and shall be well maintained.
6. The owner should identify driver, and submit copy of identity and address proof. The driver should always be in white/navy blue or sober uniform during duty. The duty hours of driver

shall be normally 9.00 AM to 7 PM. One weekly off normally on Sunday shall be permitted.

7. In case of any break down of vehicle lasting for more than 24 hours the owner will have to provide another vehicle in good condition in-lieu thereof for carrying out the programmed works of the officer in charge of the vehicles. In such case the hired vehicle shall be permitted to remain out of order at risk and cost of the contractor. In case the contractor does not provide the substitute vehicles deductions from the bill would be made as per following rate :- monthly hire charges upto 2000 km/(26 days x 24 hours) per hour in higher charges plus penalty equivalent to 50% of higher charges per hour would be levied. Such penalty would be imposed for duration of non-availability of vehicle.
8. In case the driver is not reported to duty on any working day, the vehicle may be either driven by another driver or officer himself then a deduction of Rs. 200/- per day shall be made from monthly bills.
9. The contract shall be valid for a period of one year from the date of actual engagement of the vehicle. Vehicle should not withdraw during the contract period under any condition. In case vehicle withdraw before expiry of contract period the EMD Rs. 10,500/- will be forfeited. However, Company reserves the right to extend the period on the same rates, terms and conditions for a further period of two year.
10. The EMD of Rs. 10,500/- deposited by the successful bidder shall be converted into performance security and shall be retained till 1 month after completion of contract period.
11. The EMD of unsuccessful Bidders will be returned within 15 days of opening the bid.
12. Successful Bidder will have to execute agreement on stamp paper of Rs. 500/- in the specified format and expenses for the same will be borne by you. The owner shall be required to deposit Rs.10,500/- as performance guarantee/ security in the form of DD/ Bankers Cheque in favour of MPPMCL, Jabalpur.
13. The contractor shall be responsible for timely payments of wages and also pay advance to the drivers engaged by the vehicle owner/contractor and same shall also include full expenses to meet with the incidental charges during the service period. The toll tax expenses during the journey shall be paid by the company during outstation journey.
14. In case of any dispute in respect of the contract between the contractor and Company (MP Power Management Company Limited), the same will be settled at Jabalpur court.
15. In case of any litigation arising out of mishaps or misplaced or misconduct on the part of driver engaged by the contractor it shall be the sole responsibility of the contractor to deal with its as per law and bear all charges and expenses involved.
16. It shall be the responsibility of the contractor to keep the vehicles duly insured against any loss or damage to the vehicles or driver and the same shall be settled by contractor with competent authorities concerned. The contractor shall also ensure that any statutory rules and regulations framed by the authorities are not violated.
17. Since payment is partly linked with the KILOMETER run, milometer installed in the vehicle will be checked every quarterly, by the representative/contractor and Company's officer to whom vehicle is allotted for use.
18. The Vehicle will be in the custody of the Company for 24 Hrs.
19. The minimum prescribed run of vehicle shall be as mentioned above during the month (i.e. 2000 Kms). In case the vehicle running is less than the minimum prescribed run, the minimum charges payable for that month shall get reduced to the extent of cost of Diesel/ Petrol saved on that account @ Rs. 4.00 per KM or as quoted by the bidder whichever is more, similarly in case of run beyond the minimum guaranteed run (i.e. 2000 Kms.) charges payable shall be increased to the extent of Rs. 06.00 per Km or as quoted by the bidder whichever is less. The base price of diesel and petrol has been considered as Rs. 90/- and Rs. 100/- per litre respectively. The variable rates will vary depending upon the changes in

cost of diesel/petrol per litre from time to time. The variable rates on account of increase/decrease in diesel/petrol price from base price of Rs. 90/- and Rs. 100/- per litre shall be applicable for the actual run during the month as given below:-

Variation rates for Re.1/- price change of diesel/petrol Rs. 0.06 x Actual run in Km.in the month.

20. 100% payment towards monthly hire charges shall be made within 45 days against bill in triplicate to be submitted to the officer in charge specified in the order.
21. Before accepting the vehicle on hire, the designated officer of the Company will inspect the vehicle for its road worthiness and condition. His/her decision in this regard shall be final.
22. In case of un-satisfactory services either on account of hired vehicle or drive, the officer of the Company will reserve the right to terminate the contract after giving 30 days' notice. Such termination shall attract the penalty that the security deposit of Rs. 10,500/- may be forfeited. Also, if the owner is unable to continue the contract and withdraw his vehicle before completion of the contract period, the contract will be terminated and the performance security shall be forfeited.

Mode of submission of quotation:- The quotation, complete in all respect should reach to this office on or before 20.06.2025 up to 15.00 Hrs. The offers so received within the due date and time, shall be open on the same day at 15.30 Hrs. in presence of the firm's representative who may like to be present at the time of opening of quotations.

The bidder shall require to super scribe following information on the main envelope containing the quotation:

- a. Enquiry No. _____ date _____ for Hiring Vehicle
Due date _____
- b. EMD of Rs. 10,500/- deposited in shape of DD/Bankers Cheque
No. _____ dtd. _____

The quotation may be sent by post or delivered in the tender box placed in the office of Chief General Manager (Regulatory), M.P. Power Management Company Limited, Shakti Bhawan, Block No., 11, First Floor, Jabalpur (MP)-482008 on or before date and time of receipt of offer as indicated above. The Company will not be responsible for any delay in receipt of quotation by post.

The Company reserves the right to accept or reject all the quotation without assigning any reason and no correspondence shall be entertained on this account.

Interested bidders may quote their most competitive rate(s) in a sealed cover and send it through post or by hand, on or before 20/06/2025, so as to reach the office of the Chief General Manager (Regulatory), M.P. Power Management Company Limited, Shakti Bhawan, Block No., 11, First Floor, Jabalpur (MP)-482008 by 3.00 PM. Bidders who already own vehicle is to submit copy of registration along with quotation. Bidders intending to purchase new vehicle should mention the same in the bid.

Quotations will be opened on the same day at 3.30 PM in the presence of the tenderer or their representative, who-so-ever may desire to be present. The offer should be submitted in sealed envelope in the format as per Schedule-I duly signed by the bidder.

Sd/

**CGM (Regulatory-SPC)
MPPMCL: Jabalpur**

No: CGM (Regulatory)/Vehicle Enq./

Jabalpur, Dated

Copy to:-

1. CGM(HR&A), MPPMCL, Jabalpur
- ✓ 2. CGM(IT), MP,PMCL, Jabalpur – for wide publicity on Company's website
3. Notice Board.

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**CGM (Regulatory-SPC)
MPPMCL: Jabalpur**

To,

Chief General Manager (Regulatory-SPC)
M.P. Power Management Co. Ltd.,
Block No.11, First Floor
Shakti Bhawan, Jabalpur.

Sub: Offer for hiring of 01 No. Maruti Vitara for official use of CGM (Regulatory-SPC),
MPPMCL.

Ref: Your enquiry No. MPPMCL/CGM (Regulatory)/Enq/..... dated
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Dear Sir,

In reference to the above referred enquiry, my offer for the Vehicle is as hereunder:

OFFER

Type of Vehicle	Minimum Guaranteed Run KM	Model	Registration No.	Offered Rates		
				For guaranteed Run per Month (in Rs.)	Additional Run over and above guaranteed run during the month (Rs. Per Kms)	Less run Below 2000km (Rs. Per Kms)
Maruti Vitara	2000					

Signature of the Bidder

Details of Bidder

1. Name
2. Address
.....
.....
3. Mobile No.
4. Telephone No.....